

October 15, 2007 – Minutes of the Board of Directors Meeting of the Friends of Sausal Creek, a California Non-Profit Public Benefit Corporation

Attending Board Members: Mark Rauzon, Kristin Ohlson, Kristen Hopper, Eleanor Dunn, Helen McKinley

Staff: Sara Marcelino, Molly Bolt, Kathren Murrel Stevensen

Visitors: Wayne Kirchoffer

Call to Order – The meeting was called to order at 7:10 pm by President Mark Rauzon.

Approval of Minutes – unanimously accepted with minor edits.

Executive Director Update – Sara provided updates with a handout highlighting key topics: (1) financials to tax preparer; (2) Proposition 84 supporting documentation and match funding to address in meeting Coastal Conservancy requirements for completing our proposal; (3) Regional Board Grant progress; contract with Alameda County Board of Supervisors and laying groundwork for 2009 renewal of funding; (4) The Trail Map is completed and we'll have 5,000 copies printed; (5) We still have six more Rose grant talks; (6) Fundraising, including prospective grants (will have more to report at November meeting), events, brainstorming ideas, and end-of-year appeal.

Restoration Update - Kathren provided an update on restoration activities, in particular the trail building heavy work and the volunteer participation. She also discussed the "Building with Books" work day for November 10 and got commitments for crew leads.

Scheduling – (1) Pat is willing to host letter signing November 12; (2) Board meeting on usual date on the 14th; (3) February retreat date on Saturday the 9th for ½ day.

Fundraising – Follow-up from last meeting's discussion. (1) Events planning for restaurant tour and Parkway Theater are underway; (2) Kristin Ohlson gave an update on the ongoing research into Corporate sponsorships, and other ideas came out of the discussion for further investigation; (3) Wayne Kirchoffer's proposal or challenge to raise \$25,000 total. (Mark moved; Kristin O. seconded, and the Board unanimously accepted Wayne's proposal).

January – March Work Distribution – To be discussed online and completed at November meeting.

Paid Time Off for Staff- Mark moved, Kristen H. seconded, and the Board voted unanimously to implement a paid time off (PTO) benefit for employees, wherein each employee would annually receive the number of PTO hours corresponding to the employee's normal weekly hours. Employees are eligible for PTO after one year of employment with FOSC and must use the PTO in the year it is received.

Other Business - None

Adjourn – Next Meeting November 14, 2007; Meeting adjourned at 9:15 pm.