

MINUTES OF THE BOARD OF DIRECTORS' MEETING OF THE FRIENDS OF SAUSAL CREEK
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION
MARCH 10, 2004

Board Members Present:

Linda Morse, President
Sally Kilburg, Vice President
Eleanor Dunn
Mark Rauzon
Michael Thilgen

Additional Attendees: Robert Stewart, FOSC member; Sarah Shaffer, educator; Alisa Shor, acting secretary.

Guest Introduction--Sarah Shaffer presented on her programs and spring & summer camps for children. She also consults at Glenview School. She is considering becoming a part of the FOSC education committee.

Approval of Minutes—February minutes were approved. December minutes will be re-circulated. January minutes are outstanding.

Possible Website Improvements—Robert Stewart presented on possible improvements of the FOSC website in the form of a weblog or blog which will make posting on the site more accessible. Board members will take next month to look at similar sites and decide how to move forward.

Brochure—Cost estimate received from Jennifer Stanley to be submitted to AOI. Brochure committee (including Michael, Mark, Sally, Karen Paulsell and Alisa) will write text. Goal is to have copy prepared for next Board meeting for review. Concepts, audience, imagery, and printing costs will be considered.

Fundraising Committee and Proposal Update—

1. Sue Morgan does not require Board approval for anything at this time. Kathy Kramer will review all LOI's and proposals before they are sent.
2. Gwyn Rhabyt proposal has been submitted. Gwyn is hopeful to get remaining budget funded in order to move forward. Diana Surber will see that FOSC costs are covered in budget for administration and cost of plants.
3. Remaining money in Elliot Smith's grant has been approved for reallocation.
4. US Fish and Wildlife is expected to grant \$10,000 toward restoration activities.
5. Alameda Fish & Wildlife met a week ago. FOSC representatives missed the meeting because it was not known to be occurring. Another meeting will be rescheduled for April. Sally, Michael, and Kristen Hopper will attend. \$7,000 is expected.
6. Kathy Kramer is working on proposal for Alameda Clean Water grant for Sue's education program.

Board Retreat update—Task list reviewed. Some tasks completed and many are in progress. Board Development list reviewed.

Program Costs—Discussed the possibility of charging large school groups a fee in order to cover the cost of staff, volunteers, and insurance during programs.

Earth Day— logistics discussed. Bulk of work will take place at the demo garden with additional projects. The addition of kids activities was suggested.

Earth Expo—Will be held April 21st at Frank Ogawa Plaza. Linda and Diana will table from 10:30-2:30.

Restoration Committee Report—Construction at the nursery is underway. Expansion of the demo garden is being discussed. Expansion may impact current usage by families who use the tot lot. Public discussion may be appropriate before any expansion. Six restoration areas are being worked on. Mark Lane will be mapping some sites. Sam Cohen has been working on Manzanita site.

Ralph Kanz has petitioned for disclosure of some documents regarding Chabot non-compliance with EIS requirements. Email has challenged Chabot and proposed expansion. Restoration Committee will make recommendations for approval from the Board.

New Board Member— Eric Havel was unanimously voted onto the FOOSC Board.

Volunteer Recognition—Recognition of Core Volunteers discussed. Possibility of a volunteer & donor appreciation event at the opening of the new nursery structures.

Meeting adjourned.