

MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE FRIENDS OF  
SAUSAL CREEK, A CALIFORNIA NONPROFIT PUBLIC BENEFIT  
CORPORATION  
December 13, 2006

Attending: Mark Rauzon, Kristin Ohlson, Eleanor Dunn, Eric Havel, Helen McKinley,  
Harry Schrauth & Sheelah Weaver

Staff: Sara Marcellino

Guest: Kristin Maravilla

Minutes of November accepted with corrections

Policy on FOSC as Fiscal Agent:

Extensive discussion on when to act as fiscal agent and process for deciding

Criteria: rare, board decision, common mission, not competing for \$, management fee

Kristin Ohlson to draft policy statement for next board meeting

Resolution: our contribution as sponsors of the Bringing Back the Natives Tour is to  
waive management fee and act as fiscal agent for two specific grants: \$5K Contra Costa  
Waste Management & \$5K GiGi Foundation – Eleanor to inform Kathy Kramer

Finances:

Funded to end of '07, work commitments thru to summer

Redwood site, finish Oak site, anniversary party, plant sale, earth day, garden club  
presentations, trail map, hydro study + ongoing restoration sites

End of year appeal – \$4K to date

Staff hours exceeding budget – must stay to budgeted hours until we can find more \$,  
Kathren to spend some time in nursery if 10 hours a week from Kristen is not enough,  
cancel some winter restoration. Nursery continues to have “unbudgeted” expenses - \$1k  
currently – need prior approval, expense form – standing need to have better funding  
sources for the nursery to cover required materials, expand staff hours

Grants:

Sara writing Goldman Fund nursery grant

Will research for Jan board meeting – many grants due in March – will recruit board  
members to write

Elliot Smith Memorial:

~\$1.3K to manufacture and install bench at creek; most board members think this will  
end up vandalized and in creek, not exactly Elliot

Family donated \$2K in honor of Elliot for FOSC to continue work

Resolution: Photo contest, Mark to manage

10<sup>th</sup> Anniversary Party

Sara has \$800 committed from donors

Harry/Kristen Hathaway – donated space

Sheelah – publicity (email in Jan, newsletter in Feb, postcard in March + radio, newspapers, email lists)

Eleanor – wine donations, music

Pat and Helen – auction items

Eric – food donations

Party date/time = 3/24/07 4-7pm

Election of Board Officers:

President – Mark Rauzon

Vice President – Sheelah Weaver

Secretary – Helen McKinley

Treasurer – Harry Schrauth

Other Business:

Eric to lead Education Program

Hydro Study needs FOSC review; send to: Helen, Ralph, Karen, Kristen & Kristin

Sheelah Weaver, January 9, 06