

**August 8, 2007 – Minutes of the Board of Directors Meeting of the Friends of Sausal Creek, a California Non-Profit Public Benefit Corporation**

*Attending Board Members: Mark Rauzon, Eric Havel, Harry Schrauth, Pat Bacchetti, Helen McKinley, Kristin Ohlson, Eric Havel*

*Staff: Sara Marcelino, Kathren Murrell Stevenson*

*Visitors: Kristen Hopper*

- \* Call to Order – The meeting was called to order at 7:05 pm by President Mark Rauzon.
- \* Approval of Minutes – The June minutes were approved with minor edits.
- \* Kristin Ohlson was confirmed as Vice President by unanimous vote.
- \* Update on Nursery Manager Hire – Molly Bolt has been hired, and has done some initial training with staff and former nursery manager.
- \* Sara updated the Board as follows: (1) September Board Meeting will focus on fund raising goals, and an update on where our fiscal situation stands; (2) the end of year fiscal year accounting reports are being completed (3) Working on preparations for application with the Bay Friendly Tour and have 4/27/08 targeted for plant sale; (4) Sara met with contractor on Regional Board Grant and work is proceeding. Note that Laurel will be speaking at member meeting for September and that program will be the model for other workshop presentations we do under the grant; (5) The \$2500 grant to get KP's maps completed for trail maps and map boxes is close to being done; (6) Commitments to the Rose grant talks are being met as we move through the year with some done and more being planned; we noted that Molly has some Meritt College contacts we may be able to use; (7) Bella Vista grant work includes four more work days on the Redwood site; (8) The Proposition 84 grant we will hear about by end of September; some lessons learned from preparing this application were the need to review process on conceptualization and preparation for proposals – we can plan to review this in conjunction with the September fund raising strategies. (8) We received \$3000 in response to the Clorox application, which will fund hours for Kathren's mid-week programs. We will be able to return to Clorox for repeat funding in the future.
- \* Sara will be on vacation Sunday Aug 19 – September 4.
- \* Mark has an idea for an October Halloween fund-raiser (October 12) and is convening an exploratory committee.

\*Big Work Days with three work days planned: September 15 planning has begun. Kathren discussed within the context of our ongoing restoration projects. Kristen Hopper will assist Molly with her first creek-to-bay; Kathren will hold some crew leader training. November 10 work day with Building with Books (will need crew leaders for this.) December 15<sup>th</sup> solstice event will also be a work day.

\* Protocols for Volunteers – the Board discussed a set of uniform volunteer protocols and methods for obtaining volunteer agreement.

\* Salary Discussion – the Board discussed and agreed to salary changes, with a title change for Kathren to Restoration Program Manager. The Board agreed that other benefits and policy for salary raises would be addressed in the upcoming year.

\* Next Meeting September 12, 2007; Meeting adjourned at 9:25.