

MINUTES OF THE BOARD OF DIRECTORS' MEETING
OF
THE FRIENDS OF SAUSAL CREEK
A CALIFORNIA (NONPROFIT PENDING) PUBLIC BENEFIT CORPORATION
AUGUST 14, 2002

A regular meeting of the Directors was held on August 14, 2002, at 7 p.m. at the Chabot Space and Science Center, Oakland, California for the purpose of transacting all proper business of the corporation.

There were present, representing a quorum of the Board:

NAME	ADDRESS <i>[addresses removed for web use]</i>
Anne Hayes, President	
Sally Kilburg, Vice-president	
Eleanor Dunn, Treasurer (interim)	
Martha Lowe, Secretary	
Charlotte Bell	
Kristin Hathaway	
Ralph Kanz	
Mark Lane	
Linda Morse	
Mark Rauzon	
Monica Stafford	
Michael Thilgen	

And there were absent:

Sam Cohen
Stuart Richardson

Anne Hayes, President, acted as Chairperson, and Martha Lowe, Secretary, acted as Secretary of the meeting.

The minutes of the meeting of the Board held on July 17, 2002, having been distributed electronically prior to the April meeting, were approved with minor changes pending.

On motion duly made and carried by the affirmative vote of the majority of Directors present at the meeting, the following resolutions were adopted:

RESOLVED that the Board of Directors authorizes the formation of three standing committees to carry out necessary work for the continued development and organization of the Friends of Sausal Creek: a Fund Development Committee, a Board Development Committee, and a Restoration and Conservation Committee.

RESOLVED that the organization supports the Clean Water and Safe Parks bond that will come before the voters of Oakland (pending the appropriation of enough signatures) in November 2002.

RESOLVED that the board accepts the following nominations for Officers of the organization. These names will be presented to the General Membership for election to the positions:

Sally Kilburg for President

Linda Morse for Vice-president

Charlotte Bell for Secretary

RESOLVED that the Board elects Jim Hafner to the Board of Directors.

Discussions were carried out on the following subjects:

Approval of July Board Meeting Minutes:

The minutes of the July 17th, 2002 Board meeting were approved pending minor changes.

FOSC Finances:

Our bookkeeper did not have time this month to prepare the monthly statements. Anne Hayes noted that cash flow is tight. There is currently \$9-10,000 in the FOSC account but a number of bills pending. In addition, \$23,000 from Dick Spees is pending. There is continuing problem with paying people who bill against the County funds as FOSC must bill the County in order to obtain the funds to pay them. Jim Hafner has suggested that we develop a cash reserve to alleviate this problem

Joaquin Miller Nursery Update:

Sally Kilburg presented an agreement between the City of Oakland and the Friends of Oakland Parks and Recreation as a template for FOSC's agreement with the City regarding the development and operations of the Nursery (see Attachment A). The Board discussed various details that could be incorporated including:

- An exit strategy
- A finite period of time for FOSC's involvement, renewable at the organization's option
- A guarantee for FOSC's access and use of the facility
- Details regarding ownership of products produced by the Nursery

Sally will adapt the template agreement to meet our needs and circulate to the Board, Jim Ryugo of the Department of Parks and Rec, and Lesley Estes and Kristin Hathaway of Environmental Services. Once the document is approved it must go to 1) the City

Attorney's office, 2) the Life Enrichment Committee, and 3) to Council. This process takes approximately one month.

Oakland Bond Measure for Clean Water and Safe Parks

Michael Thilgen reported on this proposed measure (see Attachment B). The measure's organizers want FOOSC's support for the measure, as well as our volunteers to help get the word out. The campaign kickoff will be September 14th and they want ten people from FOOSC to attend. The Board discussed including information on the measure in the newsletter and organizing a labor force to help work on the measure.

Update on Hiring a New Field Coordinator

An announcement has been posted regarding the position and the Restoration Committee has several resumes that they are happy with. They will set up interviews and expect to have a decision within a couple of weeks.

Discussion of Organizational Assessment and Recommendations Report

See Attachment G to the July Minutes for the Report, produced by Anne Hayes. Discussion was held on the fact that committees are an interim solution to not having program staff. Committees should be responsible for carrying out the work of the organization, with the obligation to report to the Board on a monthly basis. The Board can then use this information to make decisions on the suggestions provided by the committees. Each committee should consist of a minimum of one to two Board members and other committee members should be actively recruited. Four committees were discussed with a resolution made and carried to form three at this time (see resolutions above). Linda Morse agreed to head up the Board Development Committee; Linda, Charlotte Bell, and Sally agreed to serve on the Fund Development Committee; and Michael, Monica Stafford, and Mark Rauzon agreed to serve on the Restoration Committee and there are a number of general members also interested. An Administrative Development Committee was also discussed. It was agreed that this should be an executive committee made up of officers and other interested parties.

Creek to Bay Day:

The Restoration Committee will be responsible for planning this event. They will inform Charlotte, who will be the point person for event organization.

Election of Officers and Directors:

The Board elected the following people as Officers of the Friends of Sausal Creek:

President: Sally Kilburg

Vice-president: Linda Morse

Secretary: Charlotte Bell

The position of Treasurer is currently open, with no nominations at this time. It was suggested that the organization recruit an intern from the Haas School of Business, which requires internships of all its MBA students.

The Board also elected Jim Hafner to the Board of Directors.

There being no further business to come before the meeting, it was adjourned on motion duly made and carried.

Martha E. Lowe, Secretary