

MINUTES OF THE BOARD OF DIRECTORS' MEETING OF THE FRIENDS OF SAUSAL CREEK
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION
APRIL 14, 2004

Board Members Present:

Linda Morse, President
Sally Kilburg, Vice President
Diana Surber, Treasurer
Eric Havel
Michael Thilgen

Also in Attendance: Shelly Ryan, Chabot intern; Kristen Hopper, Field Coordinator; Alisa Shor, Operations Manager and acting secretary.

Approval of Minutes—December minutes will be re-circulated. January minutes are outstanding. March minutes approved as corrected.

Process for posting Board Agenda—Call for agenda items will go out to Board members the week before the Admin Committee meeting. FOSC members who wish to have agenda item included should contact a Board member. Board Agenda will be sent out to FOSC listserv 4-6 days prior to the meeting.

Restoration Committee Report—Focus of work on Pallid Manzanitas as many of the trees are at risk of dying. Ralph Kanz has drafted report. Additional work includes Earth Day preparation and the mapping of 3 of the 6 restoration sites by volunteers. Nursery construction is underway. Sheds are partially constructed and they are being customized for weather.

Education Committee—Meeting of April 1st was well attended. Established meeting times to be the first Thursday of the month at 5:30PM at the JMPN. Main topics covered at the last meeting included funding of the current program and the expansion of the vision of the Education Program. Building relationships with schools in the watershed and proximate schools was discussed. The idea of charging groups for education programs and leveraging funds from private schools to allow under-funded public schools access to programming was discussed. The Education Committee will continue to discuss leveraging of funds and bring a recommendation to the next Board meeting.

Charging for Programs and Workdays—Diana will categorize types of groups with help from Alisa and Kristen and establish suggested fees to cover FOSC costs including staff time and insurance.

Fundraising Committee—US Fish and Wildlife grant of \$7000 is likely to come through. Sally and Kristen will present at Alameda County Fish and Game meeting on April 20th and expect to get funded. Upcoming grants include Rose Foundation and the Goldman Foundation. Alameda County Clean Water grant proposal for \$20,000 primarily geared towards Sue Morgan's program is in process. Kathy Kramer suggested the addition of a workshop component that would invite other creek groups to a tour of Sausal Creek and an opportunity to network and learn what FOSC has done and the programs that FOSC offers. Approximately \$2,500 would be budgeted for the workshop and \$17,500 would go to Sue's program. Submittal of the Alameda County Clean Water grant proposal was approved unanimously by the Board.

Board Development—Upcoming tasks include meeting with Dick Spees. Sheelah Weaver has expressed interest in becoming a member of the Board. Linda will lay out expectations and Board responsibilities.

Finalization of the Retreat Report will be announced at the next member meeting and distributed to the listserv. People can contact Linda or Alisa for a copy.

Treasurer's Report—Diana presented Projected Income and Cash Balance. Current projected shortfall of \$505 will probably be covered by cash donations. County contract ends in June and it is time to set up a meeting to renew the contract. It is expected to be renewed for \$25,000 which covers approximately half of the FOSC operating budget through roughly December. Diana will begin to put together budget for next year.

*The tracking of finances and the financial report reflect a tremendous amount of work. Many thanks to Diana for her hard work and excellent work!

Earth Day—Preparations are well underway. There will be a drainage project at the JMPN with SCA. In Dimond Park work will be focused on the Demo Garden with additional work crews in the canyon. Lunch is being donated and signage will recognize donors.

Pallid Manzanita Report—Boards role in the issue of the Pallid Manzanita discussed. Eric Havel is point person at Chabot concerning this issue. Eric has called a meeting on Saturday of key stakeholders to gather information, identify issues, and see the site. No major decisions are expected to come out of the meeting, but additional meeting times and work toward a long term plan are the goals.

Report submitted by Ralph Kanz, "Status of Pallid Manzanita in the Sausal Creek Watershed", is approved to be released as a draft pending changes suggested by the Board. Kristen work on changes and send the report back to the Board.

Wildfire Protection Education Forum—Board approves use of General Meeting time to be used as a forum for other groups and stakeholders to discuss the wildfire protection issues until the WPAD commences regular meetings.

Intern Report—Americorps intern tabled until next meeting pending further information from the East Bay Conservation Corps about funding etc. FOSC will move forward with hiring of Lionel Wilson Academy unpaid intern for 10-12 hours per week for 6 weeks of the summer. This will help indicate preparedness of the staff to potentially direct an Americorps intern.

Volunteer & Donor Appreciation—Event will occur in the summer in conjunction with the opening of the new structures at the nursery. FOSC caps will be distributed to volunteers at the event.

Revisit Board Meeting Time/Day—This topic will be addressed at a later date when the full compliment of the Board is present.

Eric Havel Welcomed to Board.

Meeting adjourned.