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MINUTES OF THE BOARD OF DIRECTORS' MEETING
OF
THE FRIENDS OF SAUSAL CREEK
A CALIFORNIA (NONPROFIT PENDING) PUBLIC BENEFIT CORPORATION
APRIL 9, 2003

A regular meeting of the Directors was held on April 9, 2003, at 7 p.m. at the Chabot Space and Science Center, Oakland, California for the purpose of transacting all proper business of the corporation.

There were present, representing a quorum of the Board:

NAME	ADDRESS
Sally Kilburg, President	
Linda Morse, Vice President	
Diana Surber, Treasurer	
Charlotte Bell, Secretary	
Eleanor Dunn	
Ralph Kanz	
Michael Thilgen	
Mark Rauzon	

And there were absent:

Kristin Hathaway
Mark Lane
Monica Stafford
Jim Hafner

Sally Kilburg, President, acted as Chairperson and Charlotte Bell, Secretary, acted as Secretary of the meeting.

The minutes of the regular meeting of the Board held on March 12, 2003, having been distributed electronically prior to the March meeting were approved unanimously.

The minutes of the special meeting of the Board held on March 26, 2003, having been distributed electronically prior to the March meeting were approved unanimously pending the corrections presented at this meeting.

Discussions were carried out on the following subjects:

Approval of minutes:

The March 26 minutes were approved with the following addition to the list of Action Items, "Mark Rauzon will be approaching his personal contact who has fundraising experience."

Tracking of Board Member hours

Attachment A, a draft form for tracking volunteer hours not recorded through sign-in sheets at volunteer work days was passed out is to have the system of recording volunteer hours worked out by the. Board members, and any other volunteers, are to fill out these forms and send to Diana Surber monthly. Diana will send out an

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electronic version of this document to the board and post on the website. Diana will also revise the form so that we can reflect hours donated through professional services (worth more per hour) and general time donated to the Friends. The goal beginning of the next fiscal year.

New Operations Manager:

Linda will revise the job description for the Operations Manager and we will post ASAP. Deadline for applying will be about May 12. Hiring committee will need to set up a time to meet to discuss the hiring process. Also, the job description will be posted to all of the board members before posting via e-mail.

Update on the Montclair Golf Course:

Construction at the Montclair Golf Course will begin in late Spring. The Friends of Sausal Creek want a public meeting about the construction plans. We will invite them to our May meeting and advertise in the Montclarion and MacArthur Metro. However, we also want them to hold a public meeting which includes the Oakmore Homeowners Association.

Direction of Organization:

Concern was expressed that the goal of having an office and 5 employees might not be feasible. There was a feeling that the group should be focusing on maintaining the current level of staff and not expanding at this time. There was disagreement as to when or if expansion should happen after a year or two. It was pointed out that to maintain our level of staffing we still need to fundraise. In addition, we talked about the importance of the educational programs in respect to funding. There was also talk about our larger vision. It was agreed that the mission statement worked out in the Tina Stott action plan was still the vision of the group, but it needs to be articulated better to the public. There was a request to have the Board to do a walk along the creek to see what's happening on the ground. A board retreat was also suggested. Charlotte Bell agreed to send out an e-mail with the timeline for when we need money and how much we will need to the board.

An MOU with the City of Oakland about the nursery was also requested. Ralph said he would help on drafting this.

Update about CH2M Hill fundraising appeal:

Linda Morse took suggestions about our needs for in-kind donations of professional labor for follow-up to her presentation to CH2M Hill about donations.

Criteria for Business Fundraising:

We tried to set some criteria for businesses which we would be requesting money from. We could not come up with any universal criteria. For now we will e-mail out the names of companies we are going to request money from and the board can raise their concerns about a company if necessary.

Follow up on Special Board Meeting:

The fundraising committee will meet on April 23. Please e-mail your business names and contacts to Sally before the meeting so we can develop the next steps for fundraising.

Charlotte A. Bell, Secretary